

## **MOBILE HOTSPOT POLICY**

The Norwalk Easter Public Library provides mobile wireless hotspots as a means to offer patrons in our service area additional internet access. With this service, students can use the internet for help with homework, employees can travel with reliable internet access to meetings, and patrons can have home access to surf the internet. Range of signal is approximately 30 feet.

A hotspot can connect up to ten devices. The library is not responsible for any liability, damages, or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. The library is not responsible for any damage done to personal equipment while using the hotspot device. Wireless security is not implied. The user acknowledges and accepts all risks associated with the use of the hotspot device. There is no warranty, express or otherwise. All users are encouraged to follow safe internet practices.

### **Checking out:**

1. Only current Norwalk Easter Public Library cardholders in good standing may borrow a hotspot device. The borrower must be at least 18 years old.
2. The checkout limit is one hotspot device per household at any given time.
3. The library reserves the right to refuse service to anyone who abuses the equipment, returns a hotspot device late more than twice, or who returns a hotspot device in the book drop.
4. The patron will need to complete a "Hotspot Device Agreement" prior to their first checkout, acknowledging financial responsibility for lost or damaged equipment. The library will maintain this agreement on file.
5. Hotspot devices check out for three weeks and are renewable per the Circulation Policy.
6. After 3 days overdue, the hotspot device will be turned off and patron account will be blocked until device is returned.

### **Fees and liabilities:**

1. Patron is responsible for the full replacement cost if the hotspot device or any parts are lost, stolen, damaged, or otherwise not returned.

Adopted by the Norwalk Easter Public Library Board of Trustees, August 2020  
Revised April 14, 2025