

Norwalk Easter Public Library

Subject: Hours and Annual Closures Policy

Section: Access, Services, and Programs

Library Board

Approved: September 2013

Last Revision: September 2025

Next Review: September 2026

HOURS AND ANNUAL CLOSURE POLICY

Purpose Statement:

To ensure clear communication with all library users and staff, the purpose of this policy is to determine the regular business hours of Norwalk Easter Public Library and to designate the annual library holidays, including when the library will close early.

Hours of Operation:

Monday – Thursday:	10:00 AM – 8:00 PM
Friday:	10:00 AM – 6:00 PM
Saturday:	10:00 AM – 5:00 PM
Sunday:	Closed

Holidays:

- The library will be closed annually on the following days:
 - New Year's Day
 - Easter Sunday
 - Memorial Day
 - Independence Day
 - Labor Day
 - Veteran's Day
 - Thanksgiving
 - Day after Thanksgiving
 - Christmas Eve
 - Christmas Day
- The above dates will be observed/closed on the following days:
May 25, 2026
July 4, 2026
September 7, 2026
November 11, 2026
November 26, 2026
November 27, 2026
December 24, 2026
December 25, 2026

- The library will be closed for Staff Development Day on Friday, May 8, 2026.
- The library will be closed for Collection Inventory on Monday, May 18, 2026.
- The library **will close at 5:00 pm**, if the following days fall on a Monday – Thursday:
 - Day before Thanksgiving – Wednesday, November 25, 2026
 - Day before Christmas Eve – Wednesday, December 23, 2026
 - New Year's Eve – Thursday, December 31, 2026

Adopted by the Norwalk Easter Public Library Board of Trustees September 9, 2013

- Revised September 8, 2014
- Revised September 14, 2015
- Revised December 12, 2016
- Revised February 11, 2019
- Revised December 9, 2019
- Revised March 8, 2021
- Revised September 12, 2022
- Revised November 13, 2023
- Revised February 10, 2025
- Revised January 12, 2026